

CONFLICT OF INTEREST DECLARATION

Disclose a personal interest before the committee discusses or votes on it.

SCHEME

COMMITTEE MEMBER

MEETING / DATE

AGENDA ITEM

NATURE OF THE INTEREST (RELATIONSHIP TO A CONTRACTOR, SUPPLIER, MANAGER, OWNER, OR FINANCIAL BENEFIT)

I WILL

☐ Leave the meeting for this item ☐ Not vote on this item ☐ Take no part in the discussion

Several states require committee members to disclose conflicts, and some require it in writing. When in doubt, declare it.

SIGNED

NAME

DATE