THE COMMITTEE MEMBER HANDBOOK · FREE FORM

CONTRACTOR INDUCTION AND SIGN-IN REGISTER

Keep a record of who is on site, and confirm each one was inducted.

SCHEME

SITE CONTACT

Before starting: show the contractor emergency exits, fire equipment, isolation points, the asbestos register, and any hazards. Check their licence and insurance.

DATE	NAME	COMPANY	WORK	INDUCTED	IN	OUT	SIGNATURE